



**St. John's Place**  
*the heart of the community*

St John's Place, Lower Road, Lower Bemerton, Salisbury, Wiltshire. SP29NP

Dear Wedding Supplier,

**We would love to invite you to our wedding fair to showcase your services or product at our truly unique venue.  
Sunday 14<sup>th</sup> October 2018  
11.00am-2.30pm**



***"St John's Place is a beautifully renovated 1860 Church set in the wonderfully rural village of Lower Bemerton just 2 miles from Salisbury city centre, making St John's Place an ideal location for any Salisbury wedding.***

***This is a wedding venue like no other as traditional religious Marriage ceremonies can still be performed within the beautifully untouched Church Chancel followed by your wedding reception in the same wonderful venue.***

***St John's Place will provide you and your guests with a cleverly open plan layout giving you the opportunity to enjoy the incredible old meets new feel, whilst providing the light that will transform your special day into a magical experience."***



St John's Place in Salisbury, Wiltshire opened in May 2016, since then we have had Brides and Grooms use the venue for their special day. We would like to offer you and your service the opportunity to help SJP show how the venue can be transformed into an enchanting wedding space.

We are holding a Wedding Showcase at St John's Place on:  
Sunday 14<sup>th</sup> October 2018  
11am-2.30pm

We would love to invite you St John's Place wedding fair to showcase your services or product at our truly unique venue.

The cost is £75 per supplier.

The price includes:

- 2.5 metres x 2 metres area for your marketing space
- Advertising on our social media, website, Valley News and on our advertisement on local radio station
- Set up from 8am
- FREE ENTRY to potential bride and grooms

This event is to showcase St John's Place, we will ensure that your products or services are strategically placed within the venue to maximise your positive image.

If you would like to be a part of this unique showcase/wedding fair please contact Shelley Wood on 07814899151 or reply to this email.

I look forward to meeting and hearing from you soon.

Kindest Regards

Shelley Wood  
Centre Manager  
07814899151

[www.stjohnsplace.uk](http://www.stjohnsplace.uk)



# St John's Place Wedding Fair

## Sunday 14th October 2018 11am-2.30pm

Company Name: .....  
Contact: .....  
Address: .....  
.....  
..... Post Code: .....  
Telephone: ..... Fax: .....  
Email: .....  
Website: .....

- Please reserve a 2x2m floor space @ £125  
 Please reserve a 6ft/4ft trestle table

*(Please tick as appropriate)*

Special Requirements if any : .....  
Number of people who will be on the Stand: .....  
Payment Details:

Please make payment in full via bank transfer to:

Bemerton Community Ltd. Account No: 42220598 Sort Code: 404014

By completing this from you agree to abide by the Terms and Conditions and in particular will not exceed your allotted space in fairness to other Exhibitors.

Signed: ..... Date: .....

### TERMS AND CONDITIONS

**BOOKING** A Booking can only be confirmed with cleared Payment. Payment for the Stand should be received by St John's Place on booking, with the Application Form.

**THE NUMBER OF STANDS** is restricted and we will only accept a limited number of Exhibitors from each category, so once that limit has been reached, no more Exhibitors can be accepted. Book early to avoid disappointment!

**POSITION** The Wedding Fair takes place in a number of different rooms. Some Exhibitors do request particular rooms, and particular positions in those rooms. Priority for special requests will therefore be given in order of formal booking.

**ENTRY** The venue will be open from 08.00 on the Sunday morning and Stands may be arranged from that time, but not before please. All Stands should be ready by 10.30am (30 minutes before the start of the Fair).

**PARKING** On arrival please unload as quickly as possible and move vehicles to the allocated parking within the Cricket field grounds. For exhibitors requiring closer access, please speak to the manager to arrange your access time slot through the rear gate. access through the rear gate is weather dependant.

**PLEASE DO NOT PARK** in the Schools parking area.

**PLEASE MAKE SURE** that any people coming to help on the Stand, later in the day, know their parking is allocated at the Cricket field car park.

**STANDS** Please be sure to bring any lighting you may need, back boards if required, table coverings, and a sack for rubbish.

**PAT TESTING** Please note that any electrical equipment brought into the House must have a current PAT test Certificate.

**NOTHING** should be directly attached to our walls to avoid damage. A charge will be made for any damage caused.

**REFRESHMENTS** It will be possible for both Guests and Exhibitors to buy Light Refreshments on the day.

**END OF THE DAY** It is a condition of the Contract that Exhibitors do not dismantle the Stands before 2.30pm when the Fair ends. Please leave your stand as clean as possible.